



Garstang Town Council

Town Clerk: Mrs E Parry

Tel: 07592 792 801

Email: clerk@garstangtowncouncil.gov.uk

Web: www.garstangtowncouncil.gov.uk

Garstang Scout and Guide

Headquarters

Kepple Lane

Garstang

PR3 1PB

Annual Meeting of the Town Council, 21st May 2026 Minutes

Present

Chairman; Councillor Webster

Councillors present: Allen, Brooks, Dickinson, Hesketh, Hodgson, Kelly, Pearson, Perkins and Webster.

Also present: Town Clerk, Edwina Parry, Lead Lengthsman and about 70 guests.

Councillor Webster invited Revd Michael Hutchinson to say prayers
Councillor Webster gave a welcoming speech and address and then formally opened the meeting.

001(2026-27)

Election and Investiture of Mayor

The Mayor, Councillor Webster, invited nominations for the Mayor of Garstang for the ensuing municipal year.

Councillor Pearson proposed that Councillor Perkins be elected to the office of Mayor of Garstang Town Council for the municipal year 2026/27.

Councillor Allan seconded the proposal.

Resolved: Councillor Perkins be elected to the office of Mayor of Garstang Town Council for the municipal year 2026 - 2027.

The Mayor's chain was handed over to Councillor Perkins.

The Consort chain was taken from the Mayor's partner, Tony Fennell.

Councillor Perkins signed the declaration of acceptance of office.

Flower plants were presented to the outgoing Mayor and incoming Mayor.

Councillor Perkins delivered her Mayor's speech, highlighting her intention to involve "our young people." As she does not have a partner, she explained that she will be accompanied by a variety of consorts. She referred to Elijah Wilkinson (a young man), one of her guests, who she has chosen to take on this role for some events. He came forward and joined Sandra and was presented with the Consort chains.

002(2026-27) Election of Deputy Mayor

The Mayor invited nominations for the Deputy Mayor of Garstang for the ensuing municipal year 2026 - 2027.

Councillor Webster proposed that Councillor Pearson be elected to the office of Deputy Mayor of Garstang Town Council for the municipal year 2026/27. Councillor Allan seconded the proposal.

Resolved: Councillor Pearson be elected to the office of Deputy Mayor of Garstang Town Council for the municipal year 2026 - 2027.
Councillor Pearson signed the declaration of acceptance of office.

003(2026-27) Apologies for absence

Councillors Atkinson and Halford.

004(2026-27) Declaration of Interests and Dispensations

There were no disclosures of pecuniary and non-pecuniary interests and dispensation requests received.

005(2026-27) Review of Committee Terms of Reference and Scheme of Delegation

Resolved: The Council received and adopted the [Committee Terms of Reference and Scheme of Delegation](#) for the ensuing Civic Year 2026 - 2027.

006(2026-27) To appoint members to serve on standing committees of the Council

Resolved: The following appointments were made onto Committees.

	The Finance and Governance Committee will comprise of 6 members. The quorum of the committee shall be 3 members
1.	Allan
2.	Atkinson
3.	Halford
4.	Kelly
5.	
6.	
ex-officio	Perkins
ex-officio	Pearson

	The Personnel Committee will comprise of 6 members. The quorum of the committee shall be 3 members
1.	Atkinson
2.	Brooks
3.	Hesketh
4.	Hodgson
5.	
6.	
ex-officio	Perkins
ex-officio	Pearson

	The Amenities & Public Realm Committee will comprise of 6 members. The quorum of the committee shall be 3 members
1.	Allan
2.	Dickinson

	The Amenities & Public Realm Committee will comprise of 6 members. The quorum of the committee shall be 3 members
3.	Halford
4.	Hesketh
5.	Hodgson
6.	
ex-officio	Perkins
ex-officio	Pearson

007(2026-27) To appoint members to be representatives to outside bodies

Councillors approved the following appointments:

Garstang Town Council outside bodies representatives	
Lancashire Association of Local Council (LALC - Area Committee, 3 seats)	Pearson, Perkins and a vacancy
Fairtrade Steering Group	Allan
Garstang Flood Action Group	Brooks
Greater Garstang Partnership Board	Allan, Pearson and a vacancy
Millennium Green Trust	Halford
Town Trust	Allan, Halford, Perkins and Webster

008(2026-27) Public participation

No members of the public wished to speak.

009(2026-27) Calendar of Town Council Meetings for the Civic Year 2026/2027

Resolved: Councillors approved the following Council and Committee meeting dates for the 2026 - 2027 Civic year.

Full Council (7.30pm)

Monday 18 May 2026
Monday 15 June 2026
Monday 20 July 2026
Monday 17 August 2026
Monday 21 September 2026
Monday 19 October 2026
Monday 16 November 2026
Monday 21 December 2026
Monday 18 January 2027
Monday 15 February 2027
Monday 15 March 2027
Monday 19 April 2027
Monday 17 May 2027

Tbc, May 2027 Annual Town council meeting (Election year)

Standing Orders, point 5a) states that 'In an election year, the annual meeting of the Council shall be held on or within 14 days following the day on which the councillors elected take office'.

The Annual Town meeting - a meeting of the town electors will be held before the Full Council meeting on 19 April 2027.

Finance & Governance Committee meetings

Tuesday 7.00pm, 7 July 2026

Wednesday 7.00pm, 23 September 2026 (updated from Finance & Governance minutes 28/4/26)

Tuesday 7.00pm, 27 October 2026

Tuesday 7.00pm, 26 January 2027 and

Tuesday 7.00pm, 27 April 2027.

Personnel Committee meetings

Wednesday 7.00pm, 15 July 2026

Wednesday 7.00pm, 14 September 2026

Wednesday 7.00pm, 2 December 2026

Wednesday 7.00pm, 10 March 2027

Amenities & Public Realm Committee meetings

Tuesday 7.00pm, 30 June 2026

Tuesday 7.00pm, 1 September 2026

Tuesday 7.00pm, 3 November 2026

Tuesday 7.00pm, 5 January 2027

Tuesday 7.00pm, 2 March 2027

Tuesday 7.00pm, 4 May 2027

The Meeting Finished at: 8.23pm

The Mayor invited Revd Michael Hutchinson to say grace and invites guests to take refreshments.